

PAYMENT OF FEES:

The *client/student* is totally responsible for the payment of any and all fees at the time of the delivery of services. In general the office does not do billing per-se, however, many students do receive reimbursement from their insurance companies. The client/student assumes responsibility for any co-payment or services not reimbursed by insurance.

If a billing letter becomes necessary, a late charge of \$50.00 is added to accounts not paid in full within 10 days, as well as an interest charge of 2% per month or 24% per year will be applied to any unpaid balances.

Cancellations without 24 hours notice are subject to a 50.00 fee, however for the first time, this can be applied towards rescheduling within 2 weeks if paid at time of missed visit. Otherwise the missed appointment fee is simply a small partial payment of the fee lost in missed appointment.

IN THE EVENT OF ANY COLLECTION ACTIONS, THE Client/Student AGREES TO PAY ANY AND ALL COSTS ASSOCIATED WITH SUCH ACTION INCLUDING ATTORNEY FEES.

A fee of \$45.00 shall be charged on all returned checks or online payments. Make sure that you have sufficient funds to cover your check, as a penalty of up to five times the amount of the check may be assessed by the courts.

PATIENT CONFIDENTIALITY: absolute confidentiality will be maintained by the therapist regarding the contents of your sessions. Patient/therapist privilege is protected by federal and state law. A release of information must be signed by you if you wish for information about your treatment to be released to anyone.

CONFIDENTIALITY EXCEPTIONS:

No confidentiality exists in cases of suspected child, spousal, sibling or elder abuse.

No confidentiality exists in cases where suicide threats or threats of violence against another person are made.

State law mandates that law enforcement agencies and any threatened persons be notified immediately.

No confidentiality exists regarding the collection of fees.

FEE SCHEDULE:

Diagnostic Evaluation (2 hours, includes lesson).....\$375.00

Office/online Visit (50 min/hour)\$175.00

Overtime (prorated)\$45.00 15 min

After-hours Emergencies, Home or Hospital Visits, and Telephone Calls: \$60.00 per 15 min after hours payable just prior to phone call with PayPal (after 5 p.m. and weekends)

Narrative Reports.....\$150/ page

Court Appearances.....\$1500.00

Phonecalls to providers, research, correspondence with Physicians or other providers ,\$50.00 per ½ hr

A Brief Initial Telephone consultation is included before the cost of the first visit, 15-30 min. maximum. Thereafter, prorated time applies, payable at time of service. The hour long sessions are available at scheduled fees above, with packages of 5 offering a discount for paying full amount ahead of time. . A scheduled appointment and advance payment is required for all telephone and online consultations, except in emergencies, whereby there is a 50.00 minimum. Thank You very much for your consideration in observing these customary procedures.

Signed _____ Date _____